

## CASE STUDY

# With Time2Track, California State University, East Bay's Department of Teacher Education Responded Nimbly to Evolving State Mandates

## Overview

### Ending "a Nightmare of Pencil and Paper"

At California State University, East Bay (CSUEB), meeting the California Commission on Teacher Credentialing's (CTC) requirements through a manual reporting process used to be "a nightmare of pencil and paper, just a mess," according to Dania Massey, a professor in the Teacher Education department.

## Challenge

### Simplifying Verification Requirements

Massey was charged with creating a program that would help CSUEB fulfill the state-mandated documentation of education and experience hours for hundreds of student teachers. "There didn't seem to be a way to easily get verification from different people," she said.

After starting to explore a solution, Massey "didn't do a lot of other research" once she discovered Time2Track.

"People were immediately responsive to me, and the cost was reasonable," she said. "Time2Track was willing to build the program I needed to create, so it was just a good match from the beginning."



## Solution

### A Tailor-Made, Easy-to-Use Platform

Massey used Time2Track's customizable platform to create features such as drop-down menus that make it almost effortless for teaching candidates to document their hours.

"Once they're just adding hours and time, it's pretty easy," she said.

The college was able to nimbly add a second Time2Track reporting program when the state subsequently introduced additional specifications for tracking hours, empowering Massey to provide state-requested data on a moment's notice.

As a result, documenting teaching candidates' hours is a simple, efficient process.

"It's just so easy to use, that's the key," Massey said. "Even just the whole idea of having a page with activities that repeat every week, the candidates love that."



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DANIA MASSEY

*Professor*

Teacher Education department at CSUEB

## Key Takeaways

- ✓ CSUEB faced significant challenges meeting California's detailed teacher credentialing documentation requirements using manual processes.
- ✓ Time2Track provided a customizable, user-friendly platform that streamlined hour tracking for teaching candidates and supervisors.
- ✓ The system enables CSUEB to comply with new state mandates on short notice.
- ✓ Time2Track's data capabilities improved program evaluation, accreditation reporting, and identification of compliance gaps.
- ✓ CSUEB now leverages Time2Track for comprehensive documentation and actionable insights to enhance teacher education programs.

## Outcome

### Comprehensive Documentation and Practical Data for Different Stakeholders

“With Time2Track, we were able to really look at the data and use it to show CTC what our program was doing, with a lot more detail than we've been able to share previously,” Massey explained.

For example, CSUEB can now use Time2Track to identify whether there are lapses in the ways candidates report their hours and supervisors support the candidates. Massey said her team can also use Time2Track data for accreditation purposes, for program improvements, and to evaluate new agreements.

“Different people have different angles around what they need the data for, whether it's us looking at it around new agreements, or whether we're looking at it for accreditation purposes or for program improvement,” Massey said. “We haven't even explored everything the Time2Track data can provide for us yet, but we're definitely starting to use it more.”

## About California State University, East Bay's Department of Teacher Education

[California State University, East Bay's Department of Teacher Education](#) prepares teachers who are dedicated to the academic achievement of all students and who demonstrate a commitment to life-long, professional growth and school leadership. The Department offers post-baccalaureate and graduate programs to prepare teachers who are committed to improving school practices for California's diverse student populations and who can model such practices in their own classrooms.



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